Notice of Intent to Sole Source

State of Washington Department of Transportation Legal Notice of Intent to Sole Source

Washington State Department of Transportation (WSDOT) announces its intention to establish a sole source contract with Battelle Memorial Institute to provide Archaeological Site Deep Testing Protocol. WSDOT will award one contract for approximately \$100,000.

The services provided under this contract are to create baseline-testing protocols for various deep geological and environmental settings throughout Washington. This testing protocol will provide WSDOT personnel including archaeologists and consultants with the information needed to determine the best methodology necessary to adequately survey an area for potential archeology resources, which may be buried beyond depths attainable with usual testing means. In addition, the proposed project will provide cost/benefit analyses of various techniques that are commonly used in deep testing for buried archaeological sites. The established set of protocols will outline the standards to apply to field techniques, the reporting of results, and the preliminary evaluation of archaeological sites. All of this data will ultimately be developed into a predictive model for archaeology. WSDOT and the office of Archaeology and Historic Preservation have jointly been developing various GIS layers for the proposed predictive model and this work will be critical to developing a comprehensive approach to archeological examinations.

Battelle Memorial Institute is uniquely qualified because of their experience in underground testing procedures at Hanford, as well as their expertise and prior experience conducting consultants on archaeology examinations in Northwest locations. They are also uniquely qualified to bring together a study team of in-house geologists, archaeologists, and other scientific personnel to make a multidisciplinary approach to developing the protocols that WSDOT is seeking to have developed.

Challengers are required to submit a brief statement of their Intent to Challenge, and must address the following criteria as it relates to the project:

- 1 Qualifications/Expertise of Firms on Team;
- 2 Qualifications of Proposed Project Manager;
- 3 Key Team Members Qualifications (Prime Consultant and Sub-Consultants);
- 4 Firm's Project Management System (Prime Consultant Only);
- 5 References/past performances (Prime Consultant Only); and
- 6 Cost factors (Prime Consultant Only.)

Your submittal is limited to a total maximum number of ten (10) sheets submitted only on single sided (single sided meaning one side only of a single sheet of paper) typed 8.5" x 11" paper (if charts and/or graphs are utilized text must be readable size font,) and with type size no smaller than 12 point. The page limitation does not apply to the transmittal letter, front and back cover, the completed Performance Evaluation forms, and the completed Submittal Information Packet form(s.) Please provide only one (1) copy of the completed Performance Evaluation forms and the completed Submittal Information Packet form(s.) These forms should be accompanied with your Letter of Transmittal and should be submitted under



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separate cover and not bound within your Notice of Intent to Challenge.

The "Notice of Intent to Challenge" shall meet the following requirements or will be deemed non-responsive and will not be eligible for consideration of this work:

- Title of the Notice of Intent to Sole Source on the cover of the submittal and the Transmittal Letter;
- 2 Transmittal Letter;
- 3 Completed Submittal Information Packet form for the Prime Consultant and all proposed Sub-Consultants (1 set);
- 4 Completed Performance Evaluations for the Prime Consultant Only;
- 5 Responsiveness to all challenge criteria;
- 6 Meeting page limitations and font size requirements; and
- 7 Meeting submittal deadline submission date.

Your "Notice of Intent to Challenge" must be received no later than 5:00 PM, Friday, March 11, 2005, at the below address:

Mr. Michael B. Rice Director, Consultant Services Washington State Department of Transportation Capital View II Building, 2nd Floor 724 Quince Street SE Olympia, WA 98504-7323

No submittals will be accepted after that date and time. Faxed or e-mailed submittals will not be accepted.

Any questions regarding this notice should be directed to WSDOT Consultant Services Office at 360-705-7147.

Date of publication in the Seattle Daily Journal of Commerce: Friday, March 4, 2005.

Challenge Due Date: Friday, March 11, 2005.